

## Minutes-Parish Pastoral Council Meeting 9<sup>th</sup> August 2023

[2<sup>nd</sup> Wednesday of each month]

1. **Welcome and prayer:** Meeting started at 5:34pm Chairperson-Tim
2. **Attendance:**  Fr Jaybee  Tim Murphy  Alexandra Lewis  Kevin Dwyer  
\*Mona Damnjanovic \*Carol D'Costa  Father Nathan  Mark Browning
3. **Apologies:** Mona Damnjanovic, Carol D'Costa
4. **Reading and confirmation of minutes from last meeting:** *moved by Alexandra seconded by Tim*

### **5. Business arising from minutes:**

- **Diocesan Statutes for PPC-** changes we need to make? Tim- secretary, chairperson- Kevin and deputy- Alexandra
- **Changes to meetings-** Start PPC meeting at **5:30pm** in **Ned Kenny Centre** (St Joseph's Church). The executive (Priest/s, chairperson, deputy chairperson and secretary) to plan the agenda and send out no more than 7 days before PPC meeting. If a meeting is not needed, the executive will decide. May just use email instead of a meeting. Move PPC meetings during the school holidays to a later or earlier date). Quorum- need Priest plus 50% of the members (3 members). PPC minutes put on each church pin up board, do a summary in the bulletin and put on web site. A member of the PPC will talk at the Masses when needed. Start advertising for nominations in October for November elections.
- **Meet your PPC members** morning tea- 1<sup>st</sup> Sunday (2<sup>nd</sup> September) Fathers Day. Advertise in bulletin and facebook (**Tim**). Display photos of councillors.
- **Morning tea-** each Sunday 9am Mass. **Fr Nathan** to contact possible church groups to do a morning tea. Set up a roster. Make up a checklist to help the groups organising morning tea (eg when to turn on urn, coffee, tea, sugar, cups, set out tables, where to find things, wash up). The group will be responsible for milk and catering (coffee, tea, sugar in Parish Community Centre).
- **6pm Sunday Mass-** survey of parishioners attending this Mass. Tends to be 50/50 each way (6 or 5pm). Most volunteers wanted 6pm. Interest shown for winter 5pm and summer 6pm. Perhaps look at this in 2024
- **Public liability** if people volunteer for Joseph Care. **Fr Jaybee** will look at our parish and **Fr Nathan** will research other parishes and dioceses. Report at next meeting
- **Holy water-** what stage are we up to? Carol away

- **Welcome booklet update**- In all churches, details in bulletin each week and put onto web site (**Tim**)

**6. Correspondence in:** \* Tony Wheeler stated that Fr Jaybee is on the Finance Committee, so he will be the representative. PPC happy with this arrangement.

### **6. General Business:**

\* **Parish report**- [Fr Jaybee] \* July 23<sup>rd</sup>: enrolment of Confirmation candidates \* 27<sup>th</sup> July: Sunday Children's Liturgy facilitators meeting to review process \* 16<sup>th</sup> August: meeting for Confirmation candidates \* 18<sup>th</sup> Aug: Confirmation retreat \* 20<sup>th</sup> Confirmation Mass \* Rosary group & CWL giving rosary beads to Confirmation candidates \* Fr Jaybee and Fr Natahan have been supply relief for parishes (Lake Grace & Katanning). Confirmation in Kojonup (3 candidates) and Katanning (4) \* Fr Jaybee on long service leave (10 weeks)

\* **Mary Mackillop report**- (Mark Browning) \* Visit by Legion of Mary to explain the rosary \* Term 3 PD \* School survey to see possible future improvements \* Funding of \$23,000 for Mental Health programme. 60% of school completed programme. \* Weekly visit by Parish Priest \* Mass in chapel on Friday well attended by staff. \* CEWA RE assessment done throughout the school \* 52 students went to Canberra \* census on numbers K-12 \* Safety audit- evacuation procedure. Receive a report and any recommendations. \* Mary MacKillop feast day celebration (Liturgies, Mass, stalls, concert and contests)

\* **20<sup>th</sup> anniversary of OLB**- come with ideas for this to discuss and make final decisions at next meeting. Some ideas so far

- 19<sup>th</sup> November- Mass at 10am. Morning tea, BBQ/sausage sizzle. Advertise in bulletin over the next month for volunteers
- Invite past priests of parish, clergy in the diocese and past principals at St Joseph's (**Fr Nathan**). **Mark** to see about past principals at MacKillop
- Activities for children- games, maze, treasure hunt, baby photo contest, face painting, climbing wall (\$500), dough nut machine. **Fr Nathan** to see activities for MacKillop Day
- **Kevin** to see about blowup maze
- **Mark** to organise cake
- Have stalls or information about ministries
- Send out personal invitations to all students who have been involved in the sacramental programmes to attend Mass and Fun Day. **Fr Jaybee** to send wording to **Mark** who will produce an invitation and send out

- Update photos of past Parish Priests. **Fr Jaybee** to contact Angela.
- Time capsule- **Tim** to investigate the possibility of this.

\***Down lights**- too difficult to replace old lights. Will need new lighting.

**Final Prayer :Meeting closed:** 6:30pm

**Next Meeting:** *Wednesday 13<sup>th</sup> September.*

**Executive meeting-** Father/s, Kevin (Chairperson), Alexandra (deputy), Tim (secretary) meet on **Wednesday 6<sup>th</sup> September 5:30** at Ned Kenny Centre.